



Town of Jupiter Island Development Review Board (DRB)

PROPERTY:

Street Address: _____

Tax Parcel Number: _____ Zoning: _____

Legal/General Description _____

AGENT: (If Applicable, notarized power of attorney must be attached)

Name: _____

Mailing Address: _____

Phone #: _____ Email: _____

PROPERTY OWNER: as shown in the official County Records (please attach current tax bill & deed)

Name: _____

Mailing Address: _____

Phone #: _____ Email: _____

EXPLANATION OF REQUEST:

IF VARIANCE IS REQUESTED, CITE LRD'S AFFECTED:

HARDSHIP STATEMENT, IF VARIANCE IS REQUESTED:

In seeking this variance, I contend that the following hardship would result if the ordinance provisions were strictly enforced and my hardship was denied:

FEE: \$1,000 per Request (Please make check payable to the Town of Jupiter Island)

Information as contained within this application **MUST** be provided and accepted by the Town of Jupiter Island for this project to be considered. Additional information as required by the administrative official or as attached by the applicant constitutes a part of this application. The administrative official reserves the right to reject any application which is improperly filled out or incomplete.

Signature of Owner or Agent—**REQUIRED**

Printed Name

Date

Site Analysis

Address:	Zoning District:		
Planned Date of Construction:			
	Permitted	Existing	Proposed
Lot Area:			
Floor Area*:			
Principle Dwelling: (10,000 sf max)			
Accessory Structure #1: (not to exceed 1/3 square footage of principal dwelling)			
Accessory Structure #2: (not to exceed 1/3 square footage of principal dwelling)			
FAR (Floor Area Ratio): Floor Area ÷ Lot Area			
Lot Width:			
Front Yard Setback:			
Rear Yard Setback:			
Side Yard Setback: One-Story: Two-Story:			
Initial Measuring Point ("IMP"):			
Fill:	3 ft max		
Roof Height: Roof Pitch: One-Story: Two-Story:			
Exterior Wall Height: One-Story: Two-Story:	14 ft 22 ft		
Parking Spaces: (1 per bedroom, 1.5 max)			
Driveway Setback:			
Landscape Area:			
Elevation of Finish Floor:			
Elevation of LHSM: (Lowest Height Structural Member)			
FEMA Flood Zone:			

*Total Floor Area to include living space and non-living space.

Required Documentation

- Completed Application
- Site Data Analysis
- Deed and Current Tax Bill
- Power of Attorney (if applicant/representative is other than owner)
- Clear and concise letter explaining the request
- Responses on how the Standards of the Specific Application are met
(See Land Development Regulations for Variances, Development, and Demolition)
- Civil Reports: Concurrency Management Calculations, Percolation Test, Cut-fill Sheets (if applicable)

Plans (One (1) set of 24 x36, signed & sealed)

- Current Survey (dated within 1 year) - Flood Zone & Jupiter Island Zoning noted
- Building Plans- Site Plan, Floor Plan, Elevations relative to initial grade & IMP
- Construction Staging Plan (separate from Landscape Plan)- Location of parking, fencing, port-o-let, etc.
- Landscape Plan- Buffer, planting schedule, tree survey, renderings of proposed
- Civil Plans- Drainage, septic location, stormwater management