



TOWN OF JUPITER ISLAND

BUILDING DEPARTMENT

CO/CCC REQUEST AND CHECKLIST

This is acting as a formal request for a Certificate of Occupation, Certificate of Completion, or a Temporary Certificate of Occupation for the property and project listed below.

Permit # _____ Address _____

Owner _____ Contractor _____

Date of Request _____

_____ Septic System Final Inspection Health Dept. Permit # _____

_____ FEMA Elevation Certificate (2 originals)

_____ FEMA "V" Zone / Breakaway Wall Certificate (2 originals)

_____ Final Survey Showing All Structures

_____ DEP Final Inspection DEP Permit # _____

_____ Copies of Final Exterior Termite Treatment Certification

_____ Construction As-built Plans in Digital Format

_____ Energy Performance Level Display Card (Section 553.9085, F.S.)

_____ Letter Certifying Final Construction Cost (additional permit fees may be applied)
Permit Cost (PC) – Final Cost (FC) = X
X(1.5% Town permit fee) +(2.5% Surcharges) = Final Construction Cost

_____ Occupancy Class _____ Construction Type _____

_____ Fire Sprinkler System (Yes or No)

_____ Verification of Final Landscape Buffers (As-built, Certification Letter from LA, and Exterior Lighting Self Certification Form)

_____ Verification of Final Civil Engineering (As built from Civil Engineer and Certification Letter)

_____ Other Documents (Elevator Inspection Reports, Affidavits from Contractors, Etc.)

_____ Approved Right of Way inspection

_____ Payment of all Town and SMRU fees